



Mangrove and Environment Rehabilitation-conservation Association (MERA)

VACANCY ANNOUNCEMENT

Date: 30 June 2026

The **Mangrove and Environment Rehabilitation-conservation Association (MERA)** is a leading national environmental network comprised of 23 environment-related local NGOs. MERN was established to drive collective, effective responses to Myanmar's pressing ecological needs. Our core mission includes rehabilitating degraded ecosystems, such as coastal mangroves, dry forest zones, and upland evergreen and deciduous forests-protecting endangered species in biodiversity hotspots and promoting robust environmental governance. MERN achieves these goals by fostering multi-stakeholder coordination, strengthening institutional capacities, raising environmental awareness, and actively engaging in policy development processes.

MERN is currently seeking a visionary, highly qualified, and experienced **Myanmar National** to lead the network as our **Chief Executive Officer (CEO)**.

Job Description of the CEO of MERA is herewith attached.

Position Title: Chief Executive Officer (CEO)

No. of Post: 1 Position

Duty Station: Yangon, Myanmar

Contract Type: One-year renewable (with an initial 3-month probationary period)

Availability: Immediate

Application Process

Interested candidates are invited to submit a comprehensive application package including:

1. A formal **Cover Letter** detailing your suitability for the role.
2. An updated **Curriculum Vitae (CV)** with complete personal contact details.
3. Contact information for **two (2) professional referees**.
4. Copies of relevant **academic and professional certificates**.

Application Deadline: Tuesday, July 14, 2026, at 11:59 PM (Myanmar time).

Please note that applications received after this deadline will unfortunately not be reviewed.

Please address and submit your application to:

Central Executive Committee

Mangrove and Environment Rehabilitation-conservation Association (MERA)

Room 3B, Building 208-209, Sabal Marga Street, Ward-5, Sinmalite,
Kamayut Township, Yangon, Myanmar.

Email Submission: mern.myanmar@gmail.com

Important Notes

- Only short-listed candidates will be contacted for an interview.
- Expecting to receive high volume of applications, only shortlisted candidates will be contacted. We appreciate your understanding that we cannot respond to individual status inquiries



Mangrove and Environment Rehabilitation-conservation Association (MERA)

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Room 3B, Building 208-209, Sabae Marga Street, Ward-5, Sinmalite, Kamaryut Township, Yangon

Tel: 01 536201, 09 456999119; Email: mern.myanmar@gmail.com; info@mernmyanmar.org

JOB DESCRIPTION OF CEO OF MERA

Organization Overview

Mangrove and Environment Rehabilitation-conservation Association (MERA) is a national environmental NGO network formed in August 2009, based in Yangon, Myanmar. As of today, MERN is composed of 23 environmental local NGOs, with HQs mostly in Yangon. Some member organizations are based in Ayeyarwady, Sagaing and Tanintharyi Regions and in Shan, Chin and Mon States.

MERN implements several programs and projects focusing on Awareness raising, Capacity building, Community-based Natural Resource Management including Community Forestry development, Community Development, Disaster Risk Reduction and Climate Change Mitigation, Participatory Planning, Policy Development, Governance and Advocacy.

Role Summary

Job Title: Chief Executive Officer (CEO)

Reports To: Chairperson, Central Executive Committee

Duty Station: Yangon (MERA Office), with travel for project monitoring to project sites and for coordination meetings in Naypyitaw and other cities in Myanmar and overseas as required.

Position Type: Full-time

Job Purpose

The Chief Executive Officer (CEO) will provide visionary, strategic, and operational leadership to the MERA network. As the leader of a dynamic network of environmental non-governmental organizations, the CEO will be responsible for unifying diverse member organizations, amplifying collective advocacy efforts, securing sustainable funding, and organizing and providing inputs for the development of national/regional environmental policies.

Expected qualities of the CEO

1. Clear strategic vision
2. Adaptability
3. Empathy
4. Decisiveness
5. Resilience
6. Empowerment and delegation
7. Accountability
8. Integrity and transparency

Key responsibilities of the CEO

- Develop long-term strategies in order to advance MERA in line with its vision considering pressing global environmental, political and economic challenges.
- Raise funds through diversification of MERA's revenue streams by securing institutional grants, local and international development projects, and philanthropic donations.
- Ensure a friendly, disciplined and highly productive team at the Secretariat.
- Create active coordination and cooperation between member organizations through meetings, sharing information, joint/consortium project implementation.

- Build and maintain strategic coalitions with government departments, private organizations, NGOs, INGOs, UN agencies and International Organizations.
- Build relationships and coordination with Ministry of Natural Resources and Environmental Conservation.
- Organize capacity-building and awareness raising training for member organizations.
- Oversee and ensure success of all projects developed and implemented by MERA secretariat and its member organizations.
- Oversee MERA's financial planning and track cash flows.
- Oversee day-to-day operations of the network.
- Represent MERA and serve as public face.
- Manage, direct and evaluate senior staff.
- Report to and execute as directed by the CEC in the interest of MERA and as envisaged in the Charter.

In brief, under the direction of the CEC, CEO is responsible for the overall growth of MERA.

Minimum requirements of the CEO

Experience

- A strong commitment to justice and equity regarding gender, race and religion.
- Ability and integrity to earn trust, confidence and respect of the staff and the member organizations
- An ability to build partnerships and collaboration with local communities, government departments, private organizations, NGOs, INGOs, UN agencies and International Organizations.
- Experience in personnel and financial management.
- A minimum of 5 years of experience as an Executive in an NGO or an INGO in the implementation of large-scale natural resource-based community development projects.

Education

Minimum master's degree in forestry, Environmental Science, Natural Resource Management, Development Studies

Language and IT

- Fluency in English and Myanmar.
- High proficiency in Microsoft Office (Word, Excel, Power Point) or Google Docs/Sheets/Slides
- High-level command of virtual meeting tools (Zooms, Google meets, MS Teams) for hosting international webinars, hybrid network meetings, and remote donor pitches.

Core Competencies

- Fundraising: Proven record of securing large grants from major donors (e.g., UNDP, FAO, INGOs, EU, etc.)
- Financial insight: Deep experience overseeing large, multi-project programmatic budgets, ensuring absolute transparency and compliance.
- Communication: Excellent public speaking, advocacy, and interpersonal skills, with the ability to engage comfortably with both grassroots communities and government officials.

Age and Gender

Aged preferably 45 to 65 years, applicable equally to both men and women.